

## **EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday, March 12, 2024

5:30 p.m.

### **MINUTES**

#### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 p.m. on Tuesday, March 12, 2024, at the East Windsor Municipal Building.

#### **VERIFICATION:**

Municipal Clerk Allison Quigley certified that the meeting was noticed on January 28, 2024, in the Annual Meeting Notice. On February 9, 2024, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the Open Public Meeting Act have been satisfied.

**FLAG SALUTE:** Led by Council Member John Zoller.

#### **ROLL CALL:**

Present were Council Members Denise Daniels, Anthony Katawick, Marc Lippman, David Russell, Johnnie Whittington, John Zoller and Mayor Janice S. Mironov. Also present were Township Manager Joy Tozzi and Municipal Clerk Allison Quigley.

#### **PRESENTATIONS & PROCLAMATIONS:**

East Windsor Regional School District Hightstown High School Cheerleader Team Champions

Mayor Mironov presented a Proclamation recognizing the East Windsor Regional School District Hightstown High School Cheerleading Team for their tremendous successes with an undefeated season and several championships including multiple first place victories. The team, for the first time, participated in the State Cheerleading Championship where they won the State Championships for both the Varsity Coed None-Tumble Division and the Varsity Coed Game Day Division.

American Red Cross Month – March 2024

#### **INTERVIEWS FOR BOARDS AND COMMISSIONS:**

There were no interviews for Boards and Commissions.

**PUBLIC FORUM:**

Nicolas Mastoris, Representative for the Hillside Community, advised that the community is concerned about the number of strangers at the Windsor Hotel and the recent incidents at the Windsor Hotel. There are over twenty-five children that live in the community and people are scared to have their kids outside. There are homeless people walking around in the middle of the night and the community does not feel safe. The community wants to work with Council to come up with solutions. They have been instructed to call the police, and they have noticed an increase in police present in the area.

Mayor Mironov noted that the Police Chief and the Township Manager will follow up with the owner of the Windsor Hotel.

Township Manager Tozzi advised that there is a staff meeting at 10:00 AM this Tuesday, March 19, 2024, with the owner of the Windsor Hotel.

Mayor Mironov asked the residents of the Hillside Community to give the Township and its staff time to address the matter.

Audie Cabrera, wants to know that they will be informed of updates.

Peter Lucina, indicated that there was a stranger staggering around in the middle of the night. He called the police, they came but could not locate the person. There is dog waste everywhere from people not cleaning up after their dogs.

Jessica Bernard, has lived in East Windsor for thirteen years and is scared for her children because there are people walking around doing drugs.

Mayor Mironov said she understands everyone's concerns.

**MINUTES:**

The minutes were rescheduled to the next regularly scheduled meeting.

**ORDINANCE – PUBLIC HEARING:**

There were no Ordinances for Public Hearing

**ORDINANCE – INTRODUCTION:**

There were no Ordinances for Introduction

**RESOLUTIONS:**

**Resolution R2024-038**      Approval of Agreement with Georgetown Condominium Association for Reimbursement for Private Community Services 2023.

**RESOLUTION R2024-038  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, the Township Council of the Township of East Windsor and the Georgetown Condominium Association wish to enter into an Agreement for private community services for the year 2023 in the amount of \$3,812.40 pursuant to N.J.S.A. 40:67-23.2 et seq.; and

**WHEREAS**, the Chief Financial Officer has determined sufficient funds are available in the Current Fund Account No. 4-01-26-325-802-253 entitled “Condo Services”, in the amount of \$3,812.40, as per the 2024 temporary budget and pending adoption of the 2024 Municipal Budget, as evidenced by the Chief Financial Officer’s Certification No. B2024-010.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The attached Agreement with the Georgetown Condominium Association for the year 2024 in the amount of \$3,812.40 is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

It was MOVED by Daniels, SECONDED by Russell to approve Resolution R2024-038.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-038 was approved.

**Resolution R2024-039**      Action on Purchase of Two Multipurpose Copiers for the Municipal Building.

**RESOLUTION R2024-039  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there is a need to purchase two multipurpose copiers for the East Windsor Municipal Building; and

**WHEREAS**, two written quotes were obtained for the purchase of this equipment; and

**WHEREAS**, the lowest responsive quote for the purchase for the purchase of this equipment was submitted by Canon through State Contract No. 24-Food-52427, in the amount of \$25,000; and

**WHEREAS**, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A 40A:11-12 of the Local Public Contracts Law; and

**WHEREAS**, the Township Council has reviewed the Township Manager's recommendation on this purchase; and

**WHEREAS**, the maximum amount of the purchase is \$25,000, and funds are available in the following accounts; Grant Account No. G-02-40-950-975-299 entitled Intitled "COVID19 Vaccine Supplement Funding Program" in the amount of \$12,500.00, and "General Administration", account No. C-04-55-980-928-802 under Ordinance No. 2023-11 for \$12,500.00 and as evidenced by the Chief Financial Officer's Certification No. C2024-004; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition under State Contract No. 24-Food-52427 to Canon, 300 Commerce Square Blvd, Burlington, NJ 08016 for the purchase of two new replacement multipurpose copiers, in an amount not to exceed \$25,000, as set forth in the attached quote.

It was MOVED by Katawick, SECONDED by Lippman to approve Resolution R2024-039.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-039 was approved.

**Resolution R2024-040**

Approval of Award of Contract with DiVal Safety Equipment, Inc. for Purchase of Firefighter Washer and Dryer for East Windsor Volunteer Fire Company No.1 and East Windsor Volunteer Fire Company No 2.

**RESOLUTION R2024-040  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, a Notice of Bids was issued and posted/advertised on January 22, 2024 for Firefighter gear Washer and Dryer for East Windsor Township Fire Company No.1 and Fire Company No. 2, and three bids were received by the Municipal Clerk's Office on February 22, 2022; and

**WHEREAS**, the lowest qualified bid was received from DiVal Safety Equipment; and

**WHEREAS**, the Township Council has reviewed the Manager's recommendation on this purchase; and

**WHEREAS**, the total cost of the contract is an amount not to exceed \$44,321.90, and funds are available in the grant Account No. G-02-40733-100-002, and G-02-40733-100-003 entitled ARP Firefighter Grant, entitled, as evidenced by the Chief Financial Officer's Certification No. G2024-001.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The contract for the purchase and installation of Firefighter gear Washer and Dryer for East Windsor Township Fire Company No.1 and Fire Company No.2 is awarded to DiVal Safety Equipment. Inc, 1721 Niagara Street, Buffalo, NY 14207, in the amount not to exceed \$44,321.90 is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the contract.
3. The Municipal Clerk is hereby authorized and directed to return the certified checks or bid bonds of the successful bidder and the next lowest bidder, upon the receipt of a fully executed contract.
4. The Municipal Clerk is hereby authorized and directed to return the certified check and bid bond of the following unsuccessful bidders: Emergency Equipment Sale and Service LLC, 119 Winterwood Ave, Ewing, NJ 08638 and Continental Fire and Safety, Inc, 2740 Kuser Road, Hamilton, NJ 08691.

It was MOVED by Lippman, SECONDED by Whittington to approve Resolution R2024-040.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-040 was approved.

#### **APPLICATIONS:**

There were no applications.

#### **REPORTS BY COUNCIL AND STAFF**

Mayor Mironov noted that the World Food Extravaganza is slated for May 18<sup>th</sup> & May 19<sup>th</sup> at Mercer County Park.

Mayor Mironov advised that the East Windsor Economic Development Committee will be hosting a Networking and Business Award event on May 29, 2024, at the East Windsor Senior Center. The event is to recognize local businesses and include networking opportunities.

Council Member Russell noted there was a Municipal Alliance meeting on March 7<sup>th</sup> where representatives from the NJ Division of Alcohol Beverage Control spoke. The members are looking at other subjects to talk about.

#### **CORRESPONDENCE:**

Mayor Mironov stated she would review correspondence during Matters by Council.

#### **APPOINTMENTS:**

There were no appointments.

**Resolution R2024-XX**      Appointing East Windsor Municipal Utilities Authority Member

The Resolution was carried to the next Council meeting.

#### **APPROVAL OF BILLS:**

Mayor Mironov stated a 2023 Current Bill list, 2024 Current Bill list, a Capital Bill List and other miscellaneous bill lists, and trust accounts were provided.

Mayor Mironov noted that a bill has been added to pay the Professional Engineer for the Roadway Project. Asked that everyone review page 1 of the 2023 Capital Bills List dated March 7, 2023.

Council Person Zoller thanked Township Manager Tozzi for her follow up and hold of a bill he had a question on. Council Person Zoller asked to move on the 2024 Current Bill List, and as for pages 7, 8, and 9 for the Public Works purchases he asked that Township Manager Tozzi and Public Works ask for discounts or look for lower costs moving forward.

It was MOVED by Zoller, SECONDED by Katawick to approve the various Bills lists with the requested holds and clarifications.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, the various Bills lists were approved with the requested holds and clarifications.

#### **MATTERS BY COUNCIL:**

Mayor Mironov requested a resolution be placed on the March 26, 2024, agenda for T&M Associates for professional engineering services for Beechcroft Drive and Connecting Streets Project authorizing additional field survey work in the amount of \$8,030.00. The NJ Department of Transportation is requiring the survey. Mayor Mironov is hoping this project can be done by mid-Spring.

#### **DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

1. National Night Out 2024.

The Mayor and Council have designated August 6, 2024, for National Night Out from 5:30 P.M. to 8:00 P.M at the Police Athletic League field located on Airport Road.

2. Construction Ordinance Fee Update.

The Mayor and Council received a memo that included a draft ordinance and reports from the Construction Official. Matter to be tabled for further discussion for the March 26, 2024, meeting.

3. Interfund Transfer List and Plan/Fund Balance

Mayor Mironov distributed a report from Finance Director Frueh on outstanding funds (Bonds, Capital Ordinances, Grants, etc.). After reviewing the report, Mayor and Council asked if

Recreation Director Fenlon has any outstanding funds from New Jersey Transit, asked for a report for the proposed Bond Sale and an updated interfund transfer list.

4. Anker Park: Surface for New Play Equipment

Mayor Mironov asked for an update from Public Works. Need a response as soon as possible. Matter to be tabled for further discussion for the March 26, 2024, meeting.

5. Senior Center Air Conditioning System – Direct Install Funding

Mayor Mironov advised that Assistant Township Manager Buckingham needs to look into this.

**MATTERS BY PUBLIC:**

Gloria Szymanski, brought up her concerns about the Windsor Hotel.

**ADJOURNMENT:**

Next Meeting: March 26, 2024

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Allison Quigley  
Municipal Clerk

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Janice S. Mironov  
Mayor